

Head teacher in a preschool setting (ages 2-kindergarten).

Opportunity to teach and gain experience in a high quality, supportive program that values teamwork and play-filled learning.

Responsibilities include:

- support the goals set forth by school leadership
- take the initiative to communicate openly with directors about all things pertaining to the children, co-teachers, and personal professional goals
- participate in staff development, workshops, and monthly staff meetings
- create long and short term plans for engaging, age-appropriate activities and lessons inside and out of the classroom
- establish strong relationships and open communication with families through parent-teacher conferences, phone calls, notes, weekly letters, and age-level events
- collaborate with team of teachers to execute daily plans
- support the growth and development of assistant teachers, by clearly articulating a vision for the class, sharing goals, delegating responsibilities, and establishing open and respectful communication
- plan with and assist team in preparing materials and supplies in advance
- set up and maintain a safe, healthy, enriching, and happy learning environment
- supervise children
- teach a small group (e.g. handwriting, math, and/or literacy) that inspires a love of learning and makes effective use of time
- abide by all school policies and procedures
- model joyfulness throughout the day

All applicants must have

- related degree (CDA accepted, Masters in Teaching or Education preferred)
- documented experience working with young children (early childhood classroom teaching experience preferred)
- passion, creativity, a nurturing attitude, and a growth mindset
- the flexibility to work in various classrooms, as needed
- emotional constancy and the ability to maintain calm during potentially challenging or stressful situations
- cordial and professional communication skills (orally and in writing) and the ability to work well with the entire Elmwood team, administrators, and families
- a professional appearance
- a full range of motion and ability to lift up to 35 pounds to be able to participate fully in all class activities